



Dear Parent/Guardian of _____:

Your son/daughter has recently submitted an application to participate in a Distance Learning course with the University of Massachusetts Lowell in partnership with Lowell High School. In order for your child to complete the registration in the distance learning program, it is mandatory to complete the Lowell High School student and parent signature section on this form and return to the address below. Once the university has received this form your child will officially be registered for the class that they have selected.

Distance Learning Procedures: *The University of Massachusetts Lowell reserves the right to decline admittance to students on the basis of the student's academic ability.*

- **Eligibility:** Be in their junior or senior year of high school, have a GPA of a 2.5 or higher, be a Massachusetts resident, demonstrate the ability to benefit from university-level work and should be recommended by their high school principals, teachers or guidance counselors.
- **Courses:** Students are restricted to 1 course per semester as well as entry level courses. Exceptions to entry level classes will be made if the student has already completed prerequisites during a previous semester in the Distance Learning Program.
- **Grades:** Approved courses will be assigned letter grades by the university. These reports will be sent to the high school at the end of the semester. All students MUST sign the Grade Release Form for the grades to be released to the high school at the end of the semester.
- **Add/Drop:** Distance Learning Students are responsible for completing the appropriate paperwork during the designated time frame (drop period). Students should notify their high school guidance counselor if they are withdrawing/and or adding a course, and submit proper forms to the Coordinator of Distance Learning Program at the University of Massachusetts Lowell.
 - The consequences of not withdrawing from a college course "officially" may be detrimental to the student, as they will receive a failing grade that will affect their GPA and academic future as it will be reflected on their official university transcript.
- **Other:** Seniors who participate in the Distance Learning Program for the Spring Semester must submit an application for admission to the university for the fall semester in order to receive the tuition benefit for the distance course.
- **Signature Section:**
By my signature, I certify that the information I have provided about my academic and personal history and residency is accurate and complete. Failure to disclose any required information could result in the denial of admission or retroactive administrative withdrawal from the university without course credits being awarded. I understand that it is my responsibility to submit a completed application by the stated deadline. Failure to do so may result in my application being withdrawn without review.

Lowell High School Student Signature Date

Parent/Legal Guardian Signature Date

If you have any questions please feel free to contact:

Sandra Daigle

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